

**NOTICE OF REGULAR MEETING
OF THE KENDALL COUNTY COMMISSIONERS COURT**



NOTICE is hereby given that a regular meeting of the above named Commissioners Court will be held on the **14th** day of **November 2016** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections:

All matters listed on the following Agenda may be discussed in Executive Session at the option of the Kendall County Commissioners Court and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION

1. Call to Order - 9:00 a.m.
Pledge of allegiance to the United States Flag
Pledge of allegiance to the Texas Flag
Comments from the bench
2. Consideration and action on the approval of the Minutes for October 24 and November 7, 2016: Sally Peters, Deputy Clerk/Administrative Assistant
3. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
4. Consideration and action concerning the approval of the contract with KoFile Technologies for the Preservation and Restoration of old and historic Court Record Books: Susan Jackson, District Clerk
5. Consideration and action concerning the approval of the contract with Records Consultants, Inc. for identifying records eligible for destruction and/or retention and development of a destruction and retention schedule: Susan Jackson, District Clerk
6. Consideration and action concerning the approval of the contract with Tyler Technologies for assistance with the configuration of the District Clerk's Case Management System to implement new District Court and setting up forms, court calendar and training: Susan Jackson, District Clerk
7. Consideration and action on the approval of safety test contract with Thyssenkrupp Elevator Corporation: Robert Kinsey, Facilities Manager
8. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal

9. PUBLIC COMMENTS— opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.
10. Consideration and action on issuing an access permit to Coveney Ranch Subdivision, Lot 3, Block 4, Unit 2A. The Coveney Ranch Home Owners Association approved the request for access to Joe Klar Road. The purpose of the request for relief is that the Final Plat and covenants state that access to all lots will be through subdivision roads (Jack L. Waldrep, Jr.): Richard Elkins, Commissioner Precinct 2 / Rick Tobolka, County Engineer
11. Consideration and action on a request for relief for road frontage in accordance to Section 300.1100 of the Kendall County Development Rules and Regulations. The purpose of the proposed Amending Plat is to relocate lot lines to eliminate encroachments on Lots 114, 115, and 116 in Skyview Acres (Mary Anna Seale, Susan Seale Stricklin): Mike Fincke, Commissioner Precinct 1 / Rick Tobolka, County Engineer
12. Consideration and action on the Final Plat of the Lodges at Cordillera Ranch in accordance to Section 203 of the Kendall County, Texas, Regulations, Rules and Specifications for Roads and Subdivisions, 1990, revised December 1994. The proposed subdivision consists of 3.785 acres with one non-residential lot. The proposed subdivision will be serviced by central water and central sewer (Charles P. Hill, President, Cordillera Ranch General Partner, Inc): Richard Elkins, Commissioner Precinct 2 / Rick Tobolka, County Engineer
13. Consideration and action on the Final Plat of Cordillera Ranch Utility Site in accordance to Section 203 of the Kendall County, Texas, Development Guidelines and Regulations Rule Book 1997. The proposed subdivision consists of 1.148 acres with one non-residential lot. The proposed subdivision will be serviced by central water and on-site sewer (Charles P. Hill, President of CR/KWW Development Corp.): Tommy Pfeiffer, Commissioner Precinct 3 / Rick Tobolka, County Engineer
14. Consideration and action on an Amending Plat of Lots 64 and 65 in Waterstone Subdivision, Kendall County, Texas, in accordance to Section 209 of the Kendall County Development Rules and Regulations. The purpose of the Amending Plat is to combine Lots 64 and 65 to create Lot 64A (Douglas & Deborah Sorenson): Tommy Pfeiffer, Commissioner Precinct 3 / Rick Tobolka, County Engineer
15. Consideration and action on applying for a 2017 Texas Community Development Block Grant for Comfort WCID #1: Corinna Speer, County Auditor
16. Consideration and action on approving the Requests for Proposal of Administrative Services for the Texas Community Development Block Grant 7216251 for water system improvements at the Comfort WCID #1: Corinna Speer, County Auditor / Keith Marquart, General Manager WCID #1
17. Consideration and action on approving the Requests for Qualifications of Engineering Services for the Texas Community Development Block Grant 7216251 for water system improvements at the Comfort WCID #1: Corinna Speer, County Auditor / Keith Marquart, General Manager WCID #1

18. Consideration and action concerning scheduling a public hearing and authorizing publication of notice of the hearing concerning adoption of a revised order regulating food establishments in Kendall County pursuant to Chapter 437, Texas Health and Safety Code: Don Allee, County Attorney
19. Consideration and action on the change of park hours: Daniel Vetter, Parks Manager
20. Consideration and action on purchasing an automatic gate mechanism for Joshua Springs Park & Preserve: Daniel Vetter, Parks Manager
21. Consideration and action concerning authorizing the Commissioner for Precinct 3 to approve change orders at the Law Enforcement Center: Darrel L. Lux, County Judge
22. Consideration and action on funding Phase 1 of the courthouse project plan as submitted by the Alliance for Community Solutions: Al Auxier, County Sheriff
23. Report on progress in adding new unit for peak time, equipment needed and information on remount. Action if needed: Jeffery Fincke, EMS Administrator / Darrel L. Lux, County Judge
24. Consideration and action concerning upcoming tabletop exercise for County: Jeffery Fincke, EMS Administrator
25. Consideration and action on paying Road & Bridge employees for emergency call out time: Ricky Pfeiffer, Road Supervisor
26. Consideration and action concerning the INTERLOCAL AGREEMENT FOR THE ALAMO WORKFORCE DEVELOPMENT AREA (Third Amendment): Darrel L. Lux, County Judge

BREAK**EXECUTIVE SESSION (Closed to public)****Pursuant to Chapter 551 of the Texas Government Code**

- I. **The Court will meet in Executive Session pursuant to Section 551.071 to seek the advice of the County Attorney and / or attorney(s) representing the County, concerning pending and / or threatened litigation, settlement offers and / or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications. Specific topics to be discussed are as follows:**
 1. County authority and obligations concerning subdivisions, county property, roads and bridges
 2. Five Oaks Holding LLC D/B/A Bella Springs Special Events Venue, Plaintiffs vs. B. Scott Kehoe and Tanita F. White Kehoe, Defendants
 3. Richard Wagner, Beverly Wagner, Steven Clouse, Gerardine Clouse, Jeff Jureczki, Tiffany Jureczki, Robert C. Chambers, Rena M. Chambers, Sandra Glomski, Jeff Dunklin and Karen Brickey, Plaintiffs vs. Thomas David White, Jennifer White, Tanita Faye Kehoe and Scott Kehoe, Defendants
 4. Civil enforcement action against Volkswagen Aktiengesellschaft, Audi Aktiengesellschaft, Volkswagen Group of America Inc., Audi of America LLC, and other entities for alleged violations of applicable laws and regulations.

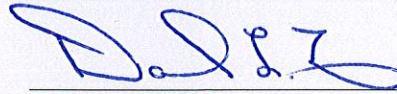
- II. The Court will meet in Executive Session pursuant to Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee:**
- 1. Duties and responsibilities of the Commissioners Court**
 - 2. Duties and responsibilities of the County Attorney**
 - 3. Duties and responsibilities of the Criminal District Attorney**
 - 4. Duties and responsibilities of the County Auditor's Office**

RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM EXECUTIVE SESSION DELIBERATIONS

27. Consideration and action concerning job description of General Counsel: Darrel L. Lux,
County Judge / Don Allee, County Attorney

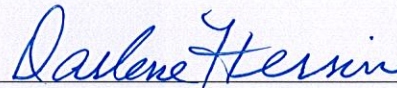
ADJOURNMENT

Dated this the 10th day of November 2016.



Darrel L. Lux
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 10th day of November 2016.



Darlene Herrin
County Clerk

Posted at 3:15 p.m. on the 10th day of November 2016 *sup*

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.